

FREE

Microsoft Office For Students/Staff



MONTESSORI SCHOOL 27 STUDENTS/STAFF
ARE ELIGIBLE TO DOWNLOAD MICROSOFT
OFFICE 365 FOR UP TO 5 HOME COMPUTERS
AND MOBILE DEVICES FOR **FREE**.

**HERE'S HOW TO GET YOUR 5 FREE COPIES OF
MICROSOFT OFFICE 365:**

- Log on to <https://portal.office.com>.
- Log in with your Student/Staff Office 365 Email Username and Password.
 - **Student Username:** 6-digit student ID followed by @yonkerspublicschool.org (e.g. 123456@yonkerspublicschools.org).
 - **Staff Username:** first initial + last name followed by @yonkerspublicschool.org (e.g. JSmith@yonkerspublicschools.org).
 - **Password:** same as your school computer password.
- Select the "Install Office" button.



Office 365